



Application to hold a special event on Wellington Harbour

Name of club or organisation:

Address:

Name of secretary or responsible officer:

Contact Ph: Email:

Name and description of event – include type(s) of vessel involved and provide sketch plan of course(s) including any course markers:

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Date of event: Postponement date:

Start: Finish:

Name of controller of on-water activities (Race Officer):

Ph: (Prior to the event) (Contact Ph. on the day, if different)

Details of safety arrangements:

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VHF Channel: Base call sign:

Base Ph:

Committee or patrol boat name: Boat contact Ph:

Does this event need a suspension of the bylaws? (this will require a public notice at your expense)
Yes / No / Don't know (circle one)

Any other relevant information:

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When applying for permission to hold special events (eg, yachting championships, power boat races, flare demonstrations, etc) on the harbour, the above information should be forwarded to the Manager Harbours, Wellington Regional Council, Wellington, not less than 18 days before the date of the event.

A radio watch by a control vessel or the race headquarters on VHF Channel 14 for the duration of on-water activities is mandatory.

On the granting of approval to hold a special event, the information contained on this application will be notified to:

1. *Wellington Harbour Radio*
2. *The Police Maritime Unit*
3. *Wellington Volunteer Coastguard*
4. *Any other groups or organisations that may be affected by the holding of the event, eg, Centerport, shipping companies, other clubs*

Signed:

Harbours Department
Greater Wellington Regional Council
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F 04 471 1373
E harbours@gw.govt.nz
W www.gw.govt.nz/harbours