



Confirmed Public minutes of the Whitireia Park Board meeting on Friday 29 May 2026.

Titahi Golf Club
Gloaming Hill, Titahi Bay, Porirua, at 9.35am

Members Present

Quentin Duthie
Claire Johnstone (From 9.53am)
Jenny Ngarimu
Phil Rhodes
Caleb Ware

Lucas Stevenson, Democratic Services Advisor, presided at the meeting until the Board Chair was elected at agenda item 5.

Jenny Ngarimu assumed the Chair following the election of the Chair at item 5.

Karakia timatanga

The Board Chair invited Kevin Shedlock, President of Titahi Golf Club, to open the meeting with a karakia timatanga.

1 Whakawhanaungatanga

Everyone present introduced themselves.

2 Apologies

Moved: Quentin Duthie / Caleb Ware

That the Board accepts the apology for absence from Sharli-Jo Solomon and the apology for lateness from Claire Johnstone.

The motion was **carried**.

3 Declarations of conflicts of interest

There were no declarations of conflicts of interest.

4 Public participation

There was no public participation.

5 Election of the Chair

Lucas Stevenson, Democratic Services Advisor, spoke to the report.

Moved: Caleb Ware / Phil Rhodes

That the Board:

1. ***Adopts*** voting system A to elect the Board's Chair.
2. ***Agrees*** that any voting round that requires a resolution by 'lot' to exclude any person/s will use the procedure where the candidates' names (with the same number of votes) are placed in a container and the name of the person drawn out by an independent person is deemed the winner (i.e. elected or not excluded from the next round).

The motion was **carried**.

5.1 Lucas Stevenson called for nominations for the Board Chair

Moved: Caleb Ware / Phil Rhodes

That the Board elects Jenny Ngarimu as Chair.

The motion was **carried**.

6 Confirmation of the Public minutes of the Whitireia Park Board meeting on 5 December 2025

Moved: Quentin Duthie / Caleb Ware

That the Board confirms the Public minutes on the Whitireia Park Board meeting on 5 December 2025.

The motion was **carried**.

7 Whitireia Park Board Finance Report – Quarter Three

Moved: Caleb Ware / Phil Rhodes

That the Board:

- 1 *Receives the report.*
- 2 *Notes that:*
 - a. *Income has been received from 1 July 2025 to 31 March 2026:*
 - *\$4,125 from Titahi Bay Golf Club for lease of the land*
 - *\$658.26 Gross Interest*

- b. *Total costs from 1 July 2025 to 31 March 2026 were:*
- *\$825 for the GST payment*
 - *\$40 for the bank fee*
- c. *The BNZ Bank account balance as at 31 March 2026 was \$90,445.12.*

The motion was **carried**.

8 Whitireia Park Board Operations Report

Jordan Clear, Mobile Ranger Western, David Boone, Manager Ecosystems and Community, and Jeremy Paterson, Team Leader Western Parks, spoke to the report.

Moved: Quentin Duthie / Caleb Ware

That the Board:

- 1 *Receives the report.*
- 2 *Notes the content of the report.*
- 3 *Notes that both the toilet replacement options for site selection, Site A and Site B are technically feasible; that site A has slight technical advantages (simpler construction, lower maintenance cost) while Site B introduces manageable complexity and additional operating costs.*
- 4 *Notes Te Rūnanga o Toa Rangatira preference for Site B, and that cultural considerations (historical reserve and cultural redress) are decisive where technical differences are not determinative.*
- 5 *Approves Site location option B (as shown in Attachment 2) as the final site for the Onehunga Bay toilet replacement project.*
- 6 *Approves funding Site B, for Greater Wellington to provide design option, within the footprint of Site location B, within the available budget of \$500,000.*
- 7 *Notes there is a planned funding shortfall for Site B of about \$98,000.*
- 8 *Agrees to commit up to \$35,000 for the toilet block.*
- 9 *Directs the Chair to write to Porirua City Council to request \$35,000 as a matched contribution for the toilet block.*
- 10 *Notes if Porirua City Council declines to contribute towards the cost of the toilet block, Greater Wellington officers will seek further input from the Board on options to meet costs.*
- 11 *Approves the Park summer closing time to change from 9pm to 8pm next summer to reduce vandalism risk.*

The motion was **carried**.

Noted: Site B avoids the statutory constraints and cultural sensitivities associated with the historic reserve; ensures alignment with the purpose of recreational reserve land.

Noted: The Board requested the detailed costings and pictures of the proposed toilet block including the septic tank.

Noted: The Board requested Greater Wellington partner with Te Rūnanga o Toa Rangatira in preparing reports for future board meetings.

9 Whitireia Park Restoration Group Update – March 2026

Robyn Smith, Coordinator of Whitireia Park Restoration Group, spoke to the report.

Noted: The Board acknowledged that the Restoration Group will apply for funding from The Westpac Water Care Project 2026 and requested that the restoration group provide details on what the funding would go towards.

Karakia whakamutunga

The Board Chair invited Kevin Shedlock, President of Titahi Bay Golf Club to close the meeting with a karakia whakamutunga.

The public meeting closed at 10.52am

J Ngarimu

Chair

Date: