

11 March 2025

File Ref: OIAPR-1274023063-35859

By email: [REDACTED]

Tēnā koe [REDACTED]

Request for information 2025-030

I refer to your request for information dated 08 February 2025, which was received by Greater Wellington Regional Council (Greater Wellington) on 14 February 2025. You have requested (originally to Kāpiti Coast District Council) the following:

“Hello,

Under the Local Government Official Information and Meetings Act (LGOIMA), I would like to request a list of meetings of the Whaitua Kapiti Committee. Kāpiti Coast District Council (KCDC) Councillor Jocelyn Prvanov (and Sophie Hadford as alternative) was a member of the Whaitua Kapiti Committee, between November 2022 and November 2024.

Regardless of attending all meeting, specifically, I would like to know:

The date of each and every scheduled meeting

The type of meeting (e.g., Tiriti House meeting, Kawanatanga House meeting, or other)

The purpose of each meeting, as it relates to the work of the Whaitua Kapiti Committee

If the Councillor attended the meeting or not.

Additionally, I am particularly interested in how KCDC was updated with regard to the “regular update report that members can use to keep their respective representative bodies informed,” as stated in Section 13.2 of the Whaitua Kapiti Committee Terms of Reference. Could you provide details on how these updates were documented or communicated to KCDC?”

Greater Wellington’s response follows:

For the Kāwanatanga Whare meetings, please see the records we have below:

1. Date Purpose	4 th May 2023
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KCDC Councillor attendance	Dates and Quorum for Kāwanatanga Whare + paper review Yes - Jocelyn Prvanov
2. Date Purpose KCDC Councillor attendance	14 th June 2023 Planning and resourcing future mahi Yes - Jocelyn Prvanov
3. Date Purpose KCDC Councillor attendance	7 th July 2023 Planning and resourcing, confirming caucus dates and Freshwater Management Unit planning Yes - Jocelyn Prvanov
4. Date Purpose KCDC Councillor attendance	17 th July 2023 To discuss Te Mana o te Wai statement, objectives and Freshwater Management Unit boundaries Yes - Jocelyn Prvanov
5. Date Purpose KCDC Councillor attendance	2 nd August 2023 Preparing for August 9 Te Tiriti Committee Whare hui – Finalise Te Mana o te Wai expression + objectives, and Freshwater Management Units and long-term vision No attendance
6. Date Purpose KCDC Councillor attendance	14 th August 2023 Preparing for the August 21 Te Tiriti Whare hui – resourcing updates, review the Freshwater management units – 14 have been highlighted. Yes - Jocelyn Prvanov
7. Date Purpose KCDC Councillor attendance	4 th October 2023 Prepare for Te Tiriti noho on 11 th /12 th October – freshwater values, environmental outcomes and freshwater attributes discussions. Yes - Jocelyn Prvanov
8. Date Purpose KCDC Councillor attendance	25 th October 2023 Drivers of water quality, Three waters networks, WIP - Comms and Engagement options, monitoring points for FMUs. Yes - Jocelyn Prvanov

9. Date Purpose KCDC Councillor attendance	21 st February 2024 Mahinga kai proposal, target attribute sites, water quality and allocation brief, WIP review Yes - Jocelyn Prvanov
10. Date Purpose KCDC Councillor attendance	18 th March 2024 Water allocation Q+A, target setting, Waikanae specific recommendations Yes - Jocelyn Prvanov
11. Date Purpose KCDC Councillor attendance	22 nd April 2024 Prep for Te Tiriti Committee (29/04/2024) Key funding messages, future partnering, action plan sign-off, Governance group agenda Yes - Jocelyn Prvanov
12. Date Purpose KCDC Councillor attendance	14 th May 2024 Finalising WIP positions and literature, ensure alignment to long-term visions Yes - Jocelyn Prvanov
13. Date Purpose KCDC Councillor attendance	5 th June 2024 Confirming rec 17, 14, 18 and determining the location for two monitoring sites. Yes - Jocelyn Prvanov
14. Date Purpose KCDC Councillor attendance	16 th September 2024 To develop the comms strategy and plan to promote the Kāpiti WIP to the community. Yes - Jocelyn Prvanov

The information you have requested for the Te Tiriti House meetings is contained in the minutes, which are publicly available here: <https://www.gw.govt.nz/environment/freshwater/protecting-the-waters-of-your-area/whaitua-kapiti/whaitua-kapiti-committee-meetings/>. We are therefore refusing your request for the Te Tiriti House information under section 17(d) of the Local Government Official Information and Meetings Act 1987 (the Act) on the basis that information requested is publicly available.

Councillor Sophie Hanford did not attend any Kāwanatanga Whare meetings as far Greater Wellington is aware. In relation to your request on how Kāpiti Coast District Council was kept apprised of developments, as detailed in our last response the kaimahi involved were having weekly meetings and felt formal report updates weren't required with such regular contact. While this decision isn't formally recorded, several members of the kaimahi have stated this was discussed and collective agreement was reached.

If you have any concerns with the decision(s) referred to in this letter, you have the right to request an investigation and review by the Ombudsman under section 27(3) of the Local Government Official Information and Meetings Act 1987.

Please note that it is our policy to proactively release our responses to official information requests where appropriate. Our response to your request will be published shortly on Greater Wellington's website with your personal information removed.

Nāku iti noa, nā



Lian Butcher

Kaiwhakahaere Matua Taiao | Group Manager Environment

Proactive Release