



Please note these minutes remain unconfirmed until the meeting of the Civil Defence and Emergency Management Group meeting on 17 December 2019.

Report 19.377

23/08/2019

File: CCAB-21-314

Minutes of the Civil Defence and Emergency Management Group meeting held in the Council Chamber, Level 2, Upper Hutt City Council, 838 Fergusson Drive, Upper Hutt, on Friday, 23 August 2019 at 9.00am.

Present

Mayor Wallace (Chair)	(Hutt City Council)
Mayor Booth	(Carterton District Council)
Mayor Guppy	(Upper Hutt City Council)
Mayor Gurunathan (from 9.39am)	(Kāpiti Coast District Council)
Councillor Laidlaw (from 9.05am)	(Greater Wellington Regional Council)
Mayor Lester	(Wellington City Council)
Mayor Napier	(South Wairarapa District Council)
Mayor Patterson	(Masterton District Council)
Mayor Tana (from 9.04am)	(Porirua City Council)

1 Apologies

Moved (Mayor Wallace/ Mayor Napier)

That the CDEM Group accepts the apologies for lateness from Mayors Gurunathan and Tana.

The motion was **CARRIED**.

2 Public Participation

There was no public participation.

3 Confirmation of the minutes of 21 June 2019

Moved (Mayor Wallace/ Mayor Booth)

That the CDEM Group confirms the minutes of the meeting of 21 June 2019, Report 19.282.

The motion was **CARRIED**.

Noted: Mayor Tana arrived at the meeting at 9.04am, during the above item.

4 **Community Survey Results**

Brief

Jess Hare, Manager, Business and Capability Development, Wellington Regional Emergency Management Office (WREMO), spoke to the Committee.

Ms Hare presented the Community survey results from the survey that was conducted in June 2019. The online survey asked 500 randomly selected adult residents of the Wellington Region about emergency preparedness and awareness. Sample quotas were used to ensure the sample is a close demographic match to that of the Wellington Region's population – age, gender, area, ethnicity, with a booster sample of Māori included. This is the first annual survey, which will be used a baseline for future surveys.

On preparedness, almost a quarter (23.4%) of respondents considered themselves prepared for an emergency with supplies lasting for seven days, with those aged 55 plus more likely to say yes for each category.

The majority of respondents (56%) indicated that they change their emergency water once a year, compared to 41% of Māori, with 34.4% of Māori changing their water more frequently (monthly).

While the majority of those surveyed knew the names of at least some of their neighbours, 17.5% indicated they did not know the names of their neighbours. Of these, those aged between 18 and 24 years old were over-represented.

The majority of respondents (51%) identified the two-bucket approach for emergency toilets using a composting system (dirt and leaves). 17% identified that there were no toilet options available in their property.

The purpose of emergency hubs was identified by 69.3% of respondents, with 43% of respondents correctly being able to identify where their nearest Community Emergency Hub is located.

Most knew how to turn off their electricity and water (81.5% and 74.1% respectively), but a lesser number (48.1%) knew how to turn off their gas.

Most (89.5%) of the respondents knew to Drop, Cover and Hold immediately when feeling an earthquake. The Committee discussed that this could be a flow on effect from information being delivered in schools, with children bringing this information home and sharing it with their families.

While 50% of respondents correctly identified the earthquake as the warning of a possible tsunami, the percentage was significantly lower in Māori respondents (29%). 60% of Māori indicated they expected to receive warning through sirens. These

responses were identified by the Committee as an area of concern and something that needed to be worked on.

Most respondents (63%) knew where a safe evacuation place was from their home, but just under half (47%) knew where a safe evacuation place is near their work. 51% had an emergency plan to reconnect with everyone in their household, compared to 35.4% knowing if their place of employment/study has a business continuity plan.

The source of information which 80% of respondents identified as being their main source in an emergency was radio. This was followed by news websites (e.g. Stuff, Newshub), television and Facebook. However, more Māori identified Facebook (53.8%) and Television (46.2%) to find information. The Committee was pleased that 24% of respondents identified the WREMO website, but wanted to drive this to be more prominent. They also discussed that radio can be problematic, as most shows are broadcast out of Auckland and do not have a local focus.

Most were aware of emergency alerts (80%) with 47.4% receiving them (60% for Māori).

Noted: Councillor Laidlaw arrived at 9.05am during the above item.

Noted: Mayor Guppy left the meeting at 9.10am and returned at 9.13am.

5 Elected Officials Training Ideas

Discussion

Jeremy Holmes, Regional Manager, Wellington Civil Defence Emergency Management Group, spoke to the Committee.

Mr Holmes explained that the purpose of this item was to present content and delivery options for Elected Officials in emergency management training. The intention of the training is to strengthen elected members' understanding of, and ability to contribute to, emergency management across the 4Rs (Reduction, Readiness, Response and Recovery).

Following the training Elected Members will have a greater understanding of:

- Emergency management across the 4Rs
- Their roles and responsibilities across the 4Rs
- Media management, acting as spokespeople and strategic communications in an emergency
- States of emergency and CDEM legislation
- Links between the official and community response at the local level.

The training will be consistent across the Region, and will be a holistic introduction to the 4Rs, particularly in the community space. It will be modular and have a scalable pathway, with a combination of contact and non-contact options.

The contact proposal is aimed at being a maximum of 4 hours, broken down into one hour modules, focussing on:

- Reduction, planning and preparing
- Community response model workshop
- Official response model workshop
- Recovery framework workshop

Mr Holmes then took the Committee through an activity that had been designed as part of the training package.

Mr Holmes explained that it was WREMO's preference that workshops be combined, with multiple councils attending, as this contributes to learning and shared experiences.

The Committee provided feedback. They advised that the 4 hours was a good start, but requested that regular refreshers be provided (6 monthly).

The Committee also advised that the training needed to be clear, particularly to new Councillors, what their responsibilities are and that people will be looking to them for information and reassurance.

Noted: Mayor Gurunathan arrived at 9.39am during this item.

6 **WREMO Annual Report**

Jeremy Holmes, Regional Manager, Wellington Civil Defence Emergency Management Group, spoke to the report.

Mr Holmes said it had been another busy year for WREMO, with WREMO staff: providing support to Hutt City Council during two industrial fires in Seaview in July; deploying alongside other council and emergency service staff in February to the fires in Pigeon Valley, Nelson; providing situational awareness in the aftermath of the March Christchurch Mosque Shootings and information on the way in which people in the region could access the range of national services that were offered; providing support to Wellington City Council with a marae fire in Island Bay in June; and providing support to a number of councils in the Wairarapa after a landslide which also occurred in June.

All this was done in addition to the business as usual work that WREMO did across the 4R's as it transitioned from WREMO 1.0 to WREMO 2.0 to deliver the 'step change' that was required after the Kaikoura Earthquake.

The Group Plan for the Wellington CDEM Group was developed, and approved by the Minister, covering the period 2019-2024.

As part of the Iwi Engagement Plan, WREMO was able to confirm the appointment of 2 of the 3 iwi representatives for CEG.

The Earthquake Planning Guide was translated and is now available in 16 languages (including Te Reo), to help Culturally and Linguistically Diverse (CALD) communities around the region have access to this important preparedness information.

Mr Holmes raised the risk of the number of people attending training. There was an average 80% attendance rate at Upper Hutt City Council, and an average 60% across the other councils. Wellington City and Greater Wellington Regional councils had lower attendance rates.

The Committee provided feedback, and congratulated WREMO on its delivery of really good training.

Mayor Patterson thanked WREMO for the support during the landslide.

Mayor Napier said that the Hikurangi Subduction Zone information session was amazing and had a good turn out from the public.

Report: 19.372

File: CCAB-21-309

Moved

(Mayor Wallace/ Mayor Tana)

That the CDEM Group:

- 1. Receives the report*
- 2. Notes the content of the report; and*
- 3. Approves the report as an accurate record of the activities that occurred over the 2018/2019 year.*

The motion was **CARRIED**.

7 **CDEM Group Appointments**

Jeremy Holmes, Regional Manager, Wellington Civil Defence Emergency Management Group, spoke to the report.

Updated report recommendations were tabled.

Report: 19.373

File: CCAB-21-311

Moved

(Mayor Wallace/ Mayor Napier)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the content of the report.*
- 3. Approves the following changes to the controller appointments:*

- a. *Adding Mike Evans (Porirua City), Derek Baxter (Wellington City), Adrian Glen (Kāpiti District, supplementary), Richard Harbord (Wairarapa, alternate)*
- b. *Change Kane McCollum (Wellington City) from alternate to supplementary*
- c. *Removal of Rian van Schalkwyk (Group Supplementary Controller), Glen O'Connor (Kāpiti District, alternate), and Murray Johnston (Wairarapa, alternate).*

The motion was **CARRIED**.

The Chair, Mayor Wallace, thanked retiring members Mayor Booth and Councillor Laidlaw for their service and commitment to the CDEM Group over the last triennium.

The Chair also thanked the other members for the last three years. He acknowledged that there had been a number of major issues for the region to manage over that time and that everyone had acted professionally.

He also acknowledged Mayor Patterson, as Deputy Chair, and the link this brought to the Wairarapa.

Next meeting: 6 December 2019

The meeting closed at 9.58am.



Chair, Wellington Civil Defence Emergency Management Group.

Date: 17/12/2019.