



Please note that these minutes remain unconfirmed until the next Civil Defence and Emergency Management Group (Joint Committee) meeting on Friday 22 April 2016.

Report 15.571

13/11/2015

File: CCAB-21-43

Public minutes of the Civil Defence and Emergency Management Group (Joint Committee) meeting held in the Council Chamber, Upper Hutt City Council, 838 Fergusson Drive, Upper Hutt, on Friday, 13 November 2015 at 9.08am

Present

Mayor Leggett (Chair)	(Porirua City Council)
Mayor Booth	(Carterton District Council)
Mayor Church	(Kapiti Coast District Council)
Mayor Guppy	(Upper Hutt City Council)
Councillor Laidlaw	(Greater Wellington Regional Council)
Mayor Staples	(South Wairarapa District Council)
Mayor Wade-Brown (from 9.23am)	(Wellington City Council)
Mayor Wallace (from 9.33am)	(Hutt City Council)

1 Apologies

Moved (Mayor Leggett/ Mayor Church)

That the CDEM Group accepts the apology for absence from Mayor Patterson and the apologies for lateness from Mayor Wade-Brown and Mayor Wallace.

The motion is **CARRIED**.

2 Public Participation

There was no public participation

3 Confirmation of the minutes 28 August 2015

Moved (Mayor Leggett/ Mayor Church)

That the CDEM Group confirms the minutes of the meeting of 28 August 2015, Report 15.436.

The motion was **CARRIED**.

4 **Presentation on the Red Cross Hazards App**

The Group received a presentation from Bruce Pepperell, Regional Manager, CDEM on the new Red Cross Hazards App which is now available for Apple and Android devices. NZ Red Cross has developed this with assistance from WREMO to tailor the product for the New Zealand environment.

The App provides advice related to all the main hazards, permits automated alerts for predefined events, e.g. storm warnings, earthquakes, etc., and will allow WREMO to provide push alerts, e.g. used during the Chile tsunami.

5 **Training for Elected Members**

Bruce Pepperell gave a short presentation on the training elected members will receive next year. Two new courses have been added to the existing training to increase elected members' awareness of their role in emergency management. Course 103 covers responsibilities under each of the four CDEM Rs (Risk Reduction, Readiness, Response, and Recovery), while Course 403 is a more in-depth course for Mayors and Deputies.

The aim of these courses is to engage elected members by having them consider the needs of their communities to better determine their role before, during, and after, an emergency event.

6 **NZ Shakeout – 15 October 2015**

The CDEM Group received a brief from Bruce Pepperell about NZ Shakeout.

Participation in NZ Shakeout increased for the Wellington region, albeit not uniformly, with Wellington City particularly well represented in the results. University and government agency registrations increased, with a large proportion of participants coming from schools.

7 **CDEM Group Appointments**

Report: 15.563

File: CCAB-21-35

Bruce Pepperell spoke briefly to the report, proposing further Group emergency management appointments. The CDEM Group noted that it is important to maintain a stable panel of controllers for each EOC to provide flexibility during absences.

Moved

(Mayor Leggett/ Mayor Church)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the content of the report.*
- 3. Approves the following appointments:*

- a. *Steve Cody, Alternate Local Controller, Wellington City Council*
 - b. *Gunther Wild, Alternate Local Controller, Wellington City Council*
 - c. *Dan Neely, Alternate Local Controller, Wellington City Council*
 - d. *Dave Jack, Alternate Local Controller, Hutt City Council*
 - e. *Craig Cottrill, Alternate Local Controller, Hutt City Council*
 - f. *Luke Troy, Group Recovery Manager, Greater Wellington Regional Council*
 - g. *Stuart Parkinson, Recovery Manager, Porirua City Council*
4. *Removes the following names from the previously approved appointee list:*
- a. *Wendy Walker, Porirua City Council*
 - b. *Haydn Read, Wellington City Council*
 - c. *Richard Harbord, Hutt City Council*
 - d. *Ian Johnson, Hutt City Council*
 - e. *Andrew Guerin, Kapiti Coast District Council*

The motion was **CARRIED**.

8 **Flood Response Review**

Report: 15.563

File: CCAB-21-35

Bruce Pepperell spoke briefly on the After-Action review conducted for the May/June 2015 flooding events. The report covered Group-wide opportunities for improvement, separate from the reviews covering individual EOC/Council responses.

Resulting discussion focussed on the need for consistent, timely, and accurate information and effective coordination of the many disparate agencies to achieve optimum outcomes for the region's communities.

Moved

(Mayor Leggett/ Mayor Church)

That the CDEM Group:

1. *Receives the report*
2. *Notes the content of the report*

The motion was **CARRIED**.

9 **WREMO Quarterly Report (1 July to 30 September 2015)**

Report: 15.564

File: CCAB-21-34

Bruce Pepperell presented the WREMO Quarterly Report (1 July – 30 September 2015).

The CDEM Group noted that the Red Cross app was essentially complete.

Moved

(Mayor Leggett/ Mayor Guppy)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the content of the report.*

The motion was **CARRIED**.

10 **Next meeting: 18 March 2016**

Mayor Leggett requested that Wellington Water be invited to present on their resilience plans for the region.

The meeting closed at 9.59am.

Mayor Leggett

Chair, Wellington Civil Defence Emergency Management Group.

Date: