

Report 14.627
Date 25 November 2014
File E/12/07/04

Committee Wellington Regional Strategy Committee
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2015 meeting schedule

1. Purpose

For the Wellington Regional Strategy Committee (the Committee) to agree its meeting schedule for 2015.

2. Background

Section 3 of this report sets out the proposed Committee meeting schedule for the 2015 calendar year.

The proposed schedule, which takes into account the statutory and procedural obligations relating to the Committee, was circulated to the region's territorial authorities for comment in July, August and October 2014.

As with previous years, WRS Committee meetings have been scheduled to follow those of the Regional Transport Committee (RTC), for practical reasons. They have therefore been scheduled to commence at 1.00pm on the same day as meetings of the RTC (which commence at 10.00am) Due to this timing, it is proposed that WRS Committee meetings are held in the same venue as those of the RTC, which is the Council Chamber, Greater Wellington Regional Council, Shed 39, 2 Fryatt Quay, Pipitea, Wellington.

3. Comment

The proposed 2015 meeting schedule for the Committee is as follows:

- Tuesday, 24 February 2015 (there is no RTC meeting this day)
- Tuesday, 28 April 2015
- Tuesday, 23 June 2015
- Tuesday, 8 September 2015
- Tuesday, 8 December 2015

4. Communication

In accordance with legislation, public notice of formal meetings will be given at the appropriate times.

5. The decision-making process and significance

The matters requiring decision in this report have been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

5.1 Significance of the decision

Officers have considered the significance of the matter, taking into account the Council's significance policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

6. Recommendations

That the Committee:

- 1. Receives the report.*
- 2. Notes the content of the report.*
- 3. Agrees to the proposed 2015 meeting schedule as set out in section 3 of the report.*

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Report approved by:

Greg Campbell
Chief Executive