

## **Terms of Reference for the Regional Transport Committee**

### **Purpose**

To promote the objectives of the Land Transport Management Act 2003 (the Act) within the region, linking it to other regions of New Zealand and other transport systems.

### **Specific responsibilities**

1. Prepare for approval by the Council the Wellington Regional Land Transport Plan and any variations to it.
2. Provide the Council with any advice and assistance it may request in relation to its transport responsibilities.
3. Adopt a policy that determines significance in respect of -
  - Variations made to the Regional Land Transport Plan
  - The activities that are included in the Regional Land Transport Plan.
4. Carry out consultation in accordance with the requirements set out in the Act.

### **Membership**

The membership set out below is consistent with the requirements of sub-section (2) of section 105 of the Act:

1. Two persons to represent the regional council
2. One person from each territorial authority in the region to represent that territorial authority
3. One person to represent the New Zealand Transport Agency

The Council may, in accordance with clause 31(3) schedule 7 of the Local Government Act 2002, appoint non-local government advisors to the Committee for the purpose of assisting the Committee in its decision making.

### **Voting entitlement**

Advisors appointed to the Committee have full speaking rights, but no voting entitlement on any matter.

## **Alternates**

The New Zealand Transport Agency and each territorial authority is entitled to nominate an alternate member who may attend and vote at meetings of the committee, but only in the event that the appointed member is unable to attend.

## **Quorum**

The chairperson or deputy chairperson of the committee and at least 50% of the remaining voting membership.

## **Chairperson**

Greater Wellington Regional Council must appoint from its representatives the chair and deputy chair of the Committee. (Section 105 (6) of the Land Transport Management Act 2003)

The Chair has a deliberative vote and in the case of an equality of votes, does not have a casting vote (and therefore the act or question is defeated and the status quo is preserved). (Section 105 (7) of the Land Transport Management Act 2003)

## **Remuneration**

The advisors appointed to the Committee are entitled to receive Greater Wellington Regional Council's standard daily meeting fee and mileage allowances payable to non-elected members of council committees for each meeting they attend.