

**Confirmed Minutes of the Meeting of the Civil Defence  
Emergency Management Group held in the Council Chamber,  
Regional Council Centre, 142 Wakefield Street, Wellington, on  
Tuesday, 7 December 2010 at 2.04 pm**

**Present**

Mayor Guppy (Retiring Chairperson)	(Upper Hutt City Council)
Mayor Daniell	(Masterton District Council)
Cr Barbara Durbin substituting for Mayor Mark	(Carterton District Council)
Cr Liz Kelly substituting for Mayor Leggett	(Porirua City Council)
Cr Ross Jamieson substituting for Mayor Wallace	(Hutt City Council)
Mayor Rowan (Chairperson-Elect)	(Kapiti Coast District Council)
Mayor Wade-Brown	(Wellington City Council)
Councillor Wilde	(Greater Wellington Regional Council)

**CDE 01 Apologies**

*Moved* (Mayor Guppy/Mayor Wilde)

*That the CDEM Group accepts the apologies for absence from Mayors Leggett, Mark, Staples, and Wallace (Hutt City Council).*

The motion was **CARRIED**.

**CDE 02 Public Participation**

No members of the public participated in the meeting.

CDE 03      **Confirmation of Minutes of 6 May 2010**

*Moved* (Cr Wilde/Mayor Daniell)

*That the CDEM Group*

*Confirms the minutes of the meeting held on 6 May 2010, Report 10.225.*

CDE 04      **CDEM Group Appointments**

**Report 10.624**

File: Z/01/04/19

*Moved* (Mayor Wade-Brown/Mayor Daniell)

*That the CDEM Group:*

1. *Appoints Mayor Jenny Rowan as Chairperson of the Wellington region CDEM Group.*

The motion was **CARRIED**.

Mayor Rowan took the Chair.

*Moved* (Mayor Rowan/Mayor Daniell)

*That the CDEM Group:*

1. *Appoints Councillor Fran Wilde as Deputy Chairperson of the Wellington region CDEM Group.*

The motion was **CARRIED**.

*Moved* (Cr Wilde/Mayor Guppy)

*That the CDEM Group:*

2. *Approves the period of appointment of the Chairperson and Deputy Chairperson of the Wellington region CDEM Group to be until the October 2013 local authority elections unless three-quarters of the representatives of the Members of the CDEM Group present agree to appoint a new Chairperson and/or Deputy Chairperson before that time.*

3. *Appoints Mr Patrick Dougherty (Chief Executive, Kapiti Coast District Council) as Chairperson, and Mr David Benham (Chief Executive, Greater Wellington Regional Council) as Deputy Chairperson of the Wellington region CDEM Group's Co-ordinating Executive Group (CEG).*
4. *Endorses CEG's appointment of Mr Stavros Michael (Wellington City Council) as the Lifelines Utility Services representative for the Wellington region Co-ordinating Executive Group (CEG).*
5. *Endorses CEG's appointment of the Wellington Regional Commissioner (Ministry of Social Development) as the Regional Welfare Advisory Group representative for the Wellington region Co-ordinating Executive Group (CEG).*
6. *Approves the period of appointment of the Lifelines and Regional Welfare Advisory Group representatives to be until the October 2013 local authority elections unless either the Wellington Engineering Lifelines Group or the Regional Welfare Advisory Group decides to appoint a new representative for their organisation to the CEG.*
7. *Makes the following appointments:*
  - *Sally Dossier, Derek Fry, and Fred Mecoy as alternate Local Controllers, Wellington City Council.*
  - *Stavros Michael and Mike Mendonca as alternate Recovery Managers, Wellington City Council.*
  - *Mike Chapman, Local Controller, Porirua City Council.*
  - *Bernie Goedhart, Local Controller, Kapiti Coast District Council.*
  - *Scott Dray and Leigh Sage, alternate Local Controllers, Kapiti Coast District Council.*
  - *Roger Gardner, Recovery Manager, Masterton District Council.*
  - *Kate O'Regan, Group Welfare Manager.*

The motion was **CARRIED**

**Noted**

It was agreed to defer setting meeting dates for 2011 until after the next meeting of the Wellington region Co-ordinating Executive Group.

**CDE 05 Darfield (Canterbury) earthquake observations, and relevance to the Wellington region**

Mark Christison (City Water and Waste Manager, Christchurch City Council) and Russ Van Dissen (Earthquake Geologist, GNS Science) gave *Powerpoint* presentations.

**Report 10.602**

File: Z/01/04/19

*Moved*

*(Mayor Rowan/Cr Wilde)*

*That the CDEM Group:*

- 1 Receives the report.*
- 2. Notes the content of the report*

The motion was **CARRIED**

**CDE 06 The role of Councillors during an emergency**

**Report 10.622**

File: Z/01/04/19

Rian van Schalkwyk, Manager Emergency Management, introduced the report.

*Moved*

*(Mayor Rowan/Cr Wilde)*

*That the CDEM Group:*

- 1 Receives the report.*
- 2. Notes the content of the report.*

The motion was **CARRIED**

CDE 07 **Community Preparedness Survey 2010**

**Report 10.623**

File: Z/01/04/19

Rian van Schalkwyk introduced the report.

*Moved*

*(Mayor Rowan /Mayor Daniell)*

*That the CDEM Group:*

- 1 Receives the report.*
- 2. Notes the content of the report*

The motion was **CARRIED**

CDE 08 **Group Controller's Report**

**Report 10.627**

File: Z/01/04/19

Rian van Schalkwyk introduced the report.

*Moved*

*(Mayor Rowan/Cr Wilde)*

*That the CDEM Group:*

- 1 Receives the report.*
- 2. Notes the content of the report*

The motion was **CARRIED**

The meeting closed at 3.44 pm.

Mayor Rowan  
Chair,  
Civil Defence Emergency Management Group

Date