



Report 10.653  
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Committee Council  
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## 2011 meeting schedule

### 1. Purpose

To adopt the Council's meeting schedule for the 2011 calendar year.

### 2. Significance of decision

The matters in this report do not trigger the significance policy of the Council or section 76(3)(b) of the Local Government Act 2002.

### 3. Background and comment

**Attachment 1** to this report sets out the Council's proposed meeting schedule for the 2011 calendar year.

The schedule:

- is based on an approximately six week meeting cycle for the Council and committees.
- takes the statutory and procedural obligations of the Council, including the financial cycle, into account.
- will probably require minor adjustments as the year progresses.

### 4. Communications

Once adopted, the schedule will be circulated to key stakeholders.

In accordance with legislation, public notice of formal meetings will be given at the appropriate times once the schedule has been adopted.

## 5. Recommendations

*That Council:*

1. *Adopts the 2011 meeting schedule.*
2. *Authorises the Manager, Democratic Services to circulate the schedule to key stakeholders, and to modify the schedule as and when required, in accordance with notification procedures specified in Standing Orders.*

Report prepared by:

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**Attachment 1: Dates for Council and Committee meetings in 2011**