



Report 10.532  
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Committee Council  
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## Report on the Wellington Regional Strategy Committee meeting held on 1 September 2010

### 1. Purpose

To inform Council about the meeting of the Wellington Regional Strategy Committee that took place on 1 September 2010.

### 2. Significance of the decision

The matters for decision in this report **do not** trigger the significance policy of the Council or otherwise trigger section 76(3)(b) of the Local Government Act 2002.

### 3. Report

#### 3.1 Broadband submission on deployment standards initiative

On 14 June the Ministry for Economic Development (MED) issued a Deployment Standards Initiative discussion document. This discussion document set out a proposal to develop nationwide fibre deployment standards and to test those standards through a number of pilot deployments at selected locations, to facilitate the roll-out of broadband infrastructure. In addition, MED sought Expressions of Interest from parties who wished to participate in the proposed deployment pilot investigations and/or the standards development work.

It was agreed by officers working on the WRS broadband project that a regional submission should come from the WRS Committee outlining the region's views on the proposal to develop standards and the region's offer to participate in a pilot. As submissions were due by 23 July, and the next Committee meeting was 1 September, a draft submission was circulated to the Committee and the final submission confirmed in July, with a retrospective endorsement at the 1 September Committee meeting.

### 3.2 WRS Office update

Melanie Thornton updated the Committee on the various WRS projects currently underway. Work areas most active during the period have been broadband, open spaces and urban design.

### 3.3 Grow Wellington's Annual Report 2009/10

Murray McCaw (Chair of Grow Wellington) and John Lumsden (Grow Wellington Board member) presented the company's 2009/10 Annual Report. They highlighted the various workstreams of the company.

### 3.4 Appointment of WRS Reviewer

The Committee agreed to appoint the consultancy firm Martin Jenkins to carry out the independent review of the WRS. The estimated timeline for the review, taken from the proposal submitted by Martin Jenkins, is set out below (note: reference in Phase one to the inception meeting with "Wellington Regional Council" should read "WRS Office").

Project activities and key deliverables	Milestone timeline
Confirmation of project and sign off	September 6 <sup>th</sup> 2010
<b>Phase one – Planning and scoping</b> <ul style="list-style-type: none"> <li>• inception meeting with Wellington Regional Council</li> <li>• initial meeting with project reference group</li> <li>• interviews with key informants (n=8)</li> <li>• document analysis and first principles review</li> </ul> <i>Deliverable: project plan (including refined theory of change)</i>	September 6 <sup>th</sup> – October 22 <sup>nd</sup> 2010 (7 weeks)
<b>Phase two – Data gathering</b> <ul style="list-style-type: none"> <li>• interviews/focus groups with key stakeholders (n = 40)</li> <li>• online survey of Wellington businesses</li> <li>• case study of priority initiatives</li> </ul> <i>Deliverable: completion of data gathering activities + top-line results from online survey</i>	October 25 <sup>th</sup> 2010- February 25 <sup>th</sup> 2011
<b>Phase three – Analysis and reporting</b> <ul style="list-style-type: none"> <li>• workshop with project reference group to discuss findings and develop report structure</li> <li>• 1<sup>st</sup> draft report</li> <li>• 2<sup>nd</sup> draft report</li> <li>• meeting with CEO group to discuss findings and recommendations</li> </ul> <i>Deliverables: delivery of final report and presentation to WRS Committee</i>	February 28 <sup>th</sup> – May 21 <sup>st</sup> 2011

### 3.5 **Grow Wellington Letter of Expectation**

The Committee signed off a letter to Grow Wellington outlining the Committee's expectation for the operation of the company, specifically how they will communicate with Greater Wellington, the Committee and the Council partners. The letter confirms the formal reporting required by the company and sets out an expectation for regular informal meetings with the chairs of Grow Wellington, the WRS Committee, Greater Wellington and the Mayoral Forum.

The purpose of the letter is to provide a clear framework for communication.

### 4. **Unconfirmed minutes**

The unconfirmed minutes of the committee meeting are in **Attachment 1**.

### 5. **Recommendations**

*That the Council:*

1. ***Receives the report.***
2. ***Notes the content of the report.***
3. ***Confirms the minutes of the meeting of the Wellington Regional Strategy Committee meeting held on 1 September 2010.***

Report prepared by:

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**Attachment 1: Unconfirmed minutes of Wellington Regional Strategy Committee**