



Report 10.216
Date 22 April 2010
File WRS/09/01/01

Committee Wellington Regional Strategy Committee
Author Jane Davis, General Manager Strategy and Community Engagement

Process for considering submissions on the proposal to establish Creative HQ as a Council Controlled Organisation

1. Purpose

To outline the process for handling submissions, both at this meeting and following the consideration of submissions.

2. Significance of the decision

The matters for decision in this report **do not** trigger the significance policy of the Council or otherwise trigger section 76(3)(b) of the Local Government Act 2002.

3. Background

At the meeting on 25 February 2010 the Committee agreed to ask Greater Wellington to initiate a special consultative procedure to seek the community's views on the proposal to establish a Council Controlled Organisation (CCO) for Creative HQ. Such a consultation process is required prior to the establishment of any CCO, under Section 56 of the Local Government Act 2002.

Greater Wellington included the Creative HQ CCO proposal in its Proposed Annual Plan documents and invited submissions on the proposal. The consultation period started 23 March 2010 and the closing date for submissions is 23 April. The consideration of submissions, and any changes to the proposal, will be the responsibility of the Committee.

Submitters are required to provide their submissions in writing. They are also given the opportunity to present their submissions in person. In this case the WRS Committee will hear any submitters who wish to be heard. At the time of writing we have received 20 submissions and none of those submitters wish to be heard.

4. Hearing submitters

While no submitters to date wish to be heard, we may receive submissions over the next two days from people who will wish to present their submissions orally. These submitters will be invited to present their submissions to this meeting of the Committee. The Committee will then consider the matters raised by these submitters (if any) and the full submissions at its next meeting on the 2nd June where it will formulate its recommendations to the Council.

Ten minutes will be allocated to submitters. This allows approximately five minutes for the submitter to present their key points and five minutes for Committee members to ask questions of clarification.

Please note that the hearings timetable is, at the time of writing, yet to be confirmed. The final timetable if needed will be emailed to the Committee prior to the meeting on 29 April, along with copies of the submissions of those presenting to the Committee.

4.1 Principles of consultation

Six principles of consultation are set out in the Local Government Act 2002 (the Act). One of these principles is that views presented to a local authority should be accepted with an open mind, and should be given due consideration by the local authority, in making a decision.

4.2 Submissions received

At the time of writing, submissions had not closed. A full copy of the submissions received on the proposed Creative HQ CCO will be provided at the meeting.

5. Recommendations

That the Committee:

1. ***Receives the report;***
2. ***Agrees to hear oral submissions on the proposal to establish a Council Controlled Organisation for Creative HQ in the manner set out in section 4 of this report; and***
3. ***Hears the oral submissions.***

Report prepared by:

Report approved by: :

Jane Davis
General Manager
Strategy and Community
Engagement Group

David Benham
Chief Executive Officer