

Report 08.798
Date 13 October 2008
File Z/01/04/20

Committee CDEM Group
Author Dr Roger Blakeley, Chair Co-ordinating Executive
Group (CEG)

Progress report: Audit of the CDEM Group's Emergency Operations Centres

1. Purpose

To inform the CDEM Group of the progress of an audit of the civil defence emergency management emergency operations centres in the Region.

2. Background

The Wellington CDEM Group Plan (Part 6 – Monitoring and Review) provided for an audit of emergency operations centres (EOCs) to be carried out in 2007/08 to ensure that these facilities meet minimum standards.

In March 2008, the Ministry of Civil Defence Emergency Management (MCDEM) developed a guide for EOC establishment and management. In May 2008, MCDEM agreed to carry out an audit of all emergency operations centres within the Wellington CDEM Group using the criteria contained in the guide (*Attachment 1*).

3. Audits

Five of the nine Emergency Operations Centres in the Region have now been audited. The audits were carried out as follows:

- 13/06/2008 Greater Wellington Regional Council
- 30/06/2008 Porirua City Council
- 26/08/2008 Masterton District
- 26/08/2008 Greater Wellington Regional Council (Alternate Masterton)

- 29/08/2008 Wellington City Council (Wellington Emergency Management Office)
- 03/09/2008 Kapiti Coast District Council
- 24/10/2008 Lower Hutt City Council EOC
- 24/10/2008 Upper Hutt City Council EOC

Dates for the audit of Carterton District Council and South Wairarapa District Council have yet to be set.

The results of all the audits will be presented to the CEG at its 6 April 2009 meeting and to the CDEM Group (7 May 2009) so that both the CEG and the CDEM Group can get a full picture of the state of the EOCs in the region.

4. Recommendation

That the CDEM Group receives the report and notes the contents.

Report prepared by:

Dr Roger Blakeley
Chair Co-ordinating Executive Group
(CEG)

Attachment 1: Audit report