

**Please note that these minutes remain unconfirmed until the meeting of the Finance, Evaluation and Risk Committee on 26 March 2008**

**Report 08.106**

12 February 2008

File: E/06/30/02

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**Minutes of the Meeting of the Finance, Evaluation and Risk Committee held in the Wellington Regional Council Chamber, 142 Wakefield Street, Wellington on Tuesday, 12 February 2008 at 9.30 am**

**Present**

Councillors Aitken (Chairperson), Donaldson, Glensor, and Wilde.

**Officers Present**

Benham, Bradbury, Kennedy, Reay, Ryan, and Turfrey.

**Public Business**

**Procedural Items**

FER 11      **Apologies**

*Resolved*

*(Cr Aitken/Cr Donaldson)*

*That the Committee:*

*Accepts the apology for absence from Councillors Kirton and Lamason, (on Council business) and the apology for lateness from Councillor Wilde.*

FER 12      **Conflict of Interest declarations**

There were no declarations of conflict of interest.

FER 13      **Public Participation**

No members of the public wished to participate in the meeting.

FER 14      **Confirmation of Minutes**

*Resolved* (Cr Aitken/Cr Lamason)

*That the Committee:*

*Confirms the minutes of the meeting of 4 December 2007, Report 08.27 as amended:*

*Report 07.784 final bullet point in note: "Organise a workshop on quality management and International Standards (ISO) systems in April 2008" to read: "Organise a workshop on quality management, e.g. International Standards (ISO) systems, in April 2008".*

Councillor Wilde joined the meeting at 9.37 am.

FER 15      **Risk Management Framework**

**Report 08.13** File: CFO/04/03/01

*Resolved* (Cr Aitken/Cr Donaldson)

*That the Committee:*

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Agrees that the Committee will hold a workshop on risks at Council level, and produce a statement on risk management.*

**Noted**

Officers were asked to prepare an expanded report on risk management.

FER 16      **Financial review for the six months ended 31 December 2007**

**Report 08.17** File: G/04/01/05

*Resolved* (Cr Aitken/Cr Donaldson)

*That the Committee:*

1. *Receives the report.*

2. *Notes the content of the report.*
3. *Recommends and refers the entire document to Council, with a covering note from the Chief Financial Officer.*

**FER 17 Centralised policies and procedures system**

**Report 08.20**

File: E/06/30/03

*Resolved*

*(Cr Wilde/Cr Glensor)*

*That the Committee:*

1. *Receives the report.*
2. *Notes the content of the report.*

**Noted**

Officers were asked to provide additional information on

- Review arrangements
- The possibility of the presence of gaps in the register.

**FER 18 General**

There were no matters of general business.

The meeting closed at 10.52 am.

CR JE AITKEN  
Chairperson

Date: