

Report 07.07

5 December 2006

File: E/06/24/02

m:\wpdata\min\pms 07.07.doc

Minutes of the Meeting of the Planning and Monitoring Subcommittee held in the Wellington Regional Council Chamber, 142 Wakefield Street, Wellington on Tuesday, 5 December 2006 at 9.30am

Present

Councillors Aitken (Chairperson), Kirton, McDavitt, and Wilde

Also Present

Councillor Turver

In Attendance

Phil Sharman

Officers Present

Benham, Bradbury, Salmon, Meek, and Turfrey.

Public Business

Procedural Items

PMS 63 **Apologies**

Resolved

(Cr Aitken/Cr McDavitt)

That the Subcommittee

Accepts the apology for absence from Councillor Buchanan.

PMS 64 **Public Participation**

No members of the public wished to participate in the meeting.

PMS 65 **Confirmation of Minutes**

Resolved

(Cr Aitken/Cr McDavitt)

That the Subcommittee

Confirms the minutes of 11 October 2006, Report 06.589.

Matters for Consideration

PMS 66 **Audit Management Letter**

Report 06.694

File: CFO/04/01/16

Resolved

(Cr Aitken/Cr Wilde)

That the Subcommittee:

- (1) Receives the report.*
- (2) Notes the content of the report.*

Noted

- In respect of the Asset Management Plan, officers noted the following;
 - requests for proposals on an asset management system for Greater Wellington will be sent out prior to Christmas
 - Greater Wellington has received proposals from two internal audit providers, and a decision to appoint one of them will be made shortly.
 - The fraud policy is being reviewed by the auditors and will be finalised in the next few weeks.
- Phil Sharman, Director, Audit New Zealand acknowledged the positive relationship between Audit New Zealand and Greater Wellington and thanked all officers (not only finance officers) for their assistance during the audit. The Committee endorsed these comments and passed on their thanks to David Benham and his team.
- The Council's Council Controlled Trading Organisations may need to be involved in the development of an Asset Management Plan for transportation assets.

PMS 67 **Community Engagement Strategy**

Report 06.696

File: CM/12/04/01

Resolved

(Cr Aitken /Cr Wilde)

That the Subcommittee:

- (1) Receives the report.*
- (2) Notes the content of the report.*
- (3) Recommends that Council endorses the further development of a community engagement strategy.*
- (4) Notes the intention set out in section 4 of the draft strategy and other budgetary implications of the draft strategy.*
- (5) Notes that the new Communications Manager will have input into the development of the new strategy.*

Other Matters

PMS 68 **Questions**

There were no questions.

PMS 69 **General**

There were no matters of general business.

The meeting closed at 10:30 am.

CR J AITKEN
Chairperson

Date: