

# **Terms of Reference for the Draft Regional Land Transport Strategy Hearing Subcommittee**

**Adopted by the Regional Land Transport Committee on  
the 28 February 2007**

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## **1. Membership**

The membership of the Wellington Regional Land Transport Strategy Hearing Subcommittee shall be made up of five members of the Regional Land Transport Committee (RLTC).

The quorum is three members.

## **2. Meeting procedures**

All members have equal speaking and voting rights (one per member).

Hearings will be open to the public, except where there are grounds to exclude the public in terms of the Local Government Official Information and Meetings Act 1987.

The Wellington Regional Council Standing Orders apply.

Members must be present for the substantial part of the hearings and deliberations in order to participate in the decision making of the Subcommittee.

## **3. Powers**

The subcommittee has the power to:

- Hear oral submissions on the draft Wellington RLTS.
- Consider both the written and oral submissions on the draft Wellington RLTS.
- Summarise the outcomes of the consultation process.
- Seek clarification from Council officers on any technical matters.
- Receive the results of the wider community market research survey.
- Prepare a report to the RLTC with recommendations regarding amendments to the draft RLTS.

## **4. Responsibilities**

The subcommittee shall ensure that:

- The hearing and consideration process is carried out in a way that is effective and timely.
- Submitters are provided with the best possible opportunity to be heard in support of their submission.
- The decision-making process is robust and transparent and the summary of the consultation process adequately, fairly and demonstrably reflects the submitters' comments.

## **5. Duration of subcommittee**

The subcommittee is deemed to be dissolved at the end of the RLTS consultation and decision making process.