

Report 07.224

9 May 2007

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Minutes of the Meeting of the Civil Defence Emergency Management Group held in the Council Chamber, Regional Council Centre, 142 Wakefield Street, Wellington, on Friday, 4 May 2007 at 2.02 pm

Present

Mayor Guppy (Chairman)	(Upper Hutt City Council)
Mayor Brash	(Porirua City Council)
Cr Chapman (substituting for Mayor Milne)	(Kapiti Coast District Council)
Cr Hooker (substituting for Mayor Francis)	(Masterton District Council)
Cr McDavitt (substituting for Councillor Buchanan)	(Greater Wellington)
Mayor Mc Phee	(Carterton District Council)
Mayor Ogden	(Hutt City Council)
Cr Shaw (substituting for Mayor Prendergast)	(Wellington City Council)

Officers Present

Dr Blakeley	Porirua City Council
Dr Hastie, Messrs Killeen, Reay, & van Schalkwyk, Ms Hare	Greater Wellington Regional Council
Mr Coetze	MCDEM
Mr Dalziel	Wellington City Council
Mr Etchells	Hutt Valley District Health Board
Mr Grenfell	Upper Hutt City Council
Messrs Jack, Kelly, & Nickalls	Hutt City Council
Mr McGuire	Kapiti Coast District Council

Public Business

CDE 114 Apologies

Resolved

(Mayor Guppy/Mayor McPhee)

That the CDEM Group

Accepts the apologies for absence from Councillor Buchanan, Mayors Francis, Milne, Prendergast and Staples, and the apology for lateness from Cr Shaw.

CDE 115 Confirmation of Minutes

Resolved

(Mayor Guppy/Cr Hooker)

That the CDEM Group

Confirms the minutes of the meeting held on 2 November 2006, Report 06.670.

Matters for Information

CDE 116 Exercise Capital Quake '06

Report 07.210

File: Z/01/04/19

Dr Blakeley introduced the report on the outcome of and lessons learned from *Exercise Capital Quake '06*, which tested New Zealand's all-of-nation arrangements for responding to a major disaster resulting from an earthquake in Wellington.

Resolved

(Mayor Guppy/Mayor Brash)

That the CDEM Group:

- 1. Receives the report, and*
- 2. Notes the contents.*

CDE 117 **Exercise Cruickshank**

Report 07.211

File: Z/01/04/19

Dr Blakeley introduced the report on *Exercise Cruickshank*, developed to test New Zealand's all-of-nation arrangements for responding to a pandemic influenza emergency.

Resolved

(Mayor McPhee/Mayor Brash)

That the CDEM Group:

- 1. Receives the report, and*
- 2. Notes the contents.*

CDE 118 **CDEM Conference 2007**

Report 07.213

File: Z/01/04/19

Mr van Schalkwyk briefed the Committee on the Civil Defence Emergency Management Conference to be held in Wellington in October 2007.

Resolved

(Mayor Guppy/Cr McDavitt)

That the CDEM Group:

- 1. Receives the report; and*
- 2. Notes the contents.*

Noted

In response to a question from Mayor Brash, Mr van Schalkwyk recommended that CDEM members attend the conference.

CDE 119 CDEM Group work programme progress report

Report 07.212

File: Z/01/04/19

Resolved

(Mayor Guppy/Mayor McPhee)

That the CDEM Group:

- 1. Receives the report; and*
- 2. Notes the contents.*

CDE 119 Update on CDEM Group public education initiatives

Report 07.214

File: Z/01/04/19

Dr Blakeley introduced the report which informs the Group of some new and on-going public education work, and sought support for the approaches being taken.

Resolved

(Mayor Guppy/Cr McDavitt)

That the CDEM Group:

- 1. Receives the report; and*
- 2. Notes the contents.*

CDE 120 ‘Exercise Back Blast’

Oral Report

Mr Jack, advisor to the Hutt Valley Emergency Management Office, reported that Exercise Back Blast had been based in Wainuiomata, and that:

- High school student volunteers acted as “casualties”
- The Salvation Army provided catering
- Response teams were totally self-supporting
- The Incident Management team worked well, and controllers were involved
- The Greater Wellington mobile command centre acted as the Emergency Operations Centre.

Resolved

(Mayor Guppy/Mayor McPhee)

That the CDEM Group

Receives the report

CDE 121 Emergency Operations Centre Volunteer Training

Oral Report

Dr Blakeley referred to page 32 and 33 in Report 07.212: *CDEM work programme progress report* in the order paper. He reported that Mr van Schalkwyk has already received offers for training from Hutt City Council. Greater Wellington is investigating other options for training, including a forthcoming Emergency Controllers' course.

Mayor Brash inquired whether Wellington City Council's programme could be shared, to utilise common resources.

Resolved

(Mayor Guppy/Mayor McPhee)

That the CDEM Group

Receives the report

Matters for Decision

CDE 122 Representative on Working Group for the Development of a National Public Tsunami Alerting System

Report 07.216

File: Z/01/04/19

Resolved

(Mayor Ogden/Mayor Guppy)

That the CDEM Group:

1. *Receives the report;*
2. *Notes the contents;*
3. *Approves the appointment of Adrian Glen, Wellington City Council, to be the Wellington CDEM Group representative on the National Tsunami Working Group.*

CDE 123 Priority Utility Sites for Response and Recovery

Report 07.217

File: Z/01/04/19

Dr Blakeley briefed the Group on the joint Wellington Engineering Lifelines Group (WeLG) and Wairarapa Engineering Lifelines Association (WELA) project, and sought support for the approach being taken.

Resolved

(Mayor Guppy/Mayor Brash)

That the CDEM Group:

- 1. Receives the report;*
- 2. Notes the contents;*
- 3. Endorses the project; and*
- 4. Approves the continuance of WELG and WELA leading the project.*

CDE 124 Combined Hutt Valley Civil Defence and Rural Fire

Report 07.215

File: Z/01/04/19

Resolved

(Cr McDavitt/Mayor Guppy)

That the CDEM Group:

- 1. Receives the report;*
- 2. Notes the contents;*
- 3. Approves the appointments of: Marty Grenfell as the Local Controller and Paul Nickalls as the Local Controller (Alternate) for Upper Hutt City Council; Marty Grenfell as the Local Controller (Alternate) for Hutt City Council; and*
- 4. Approves that the Wellington CDEM Group Plan be updated to include the above appointments.*

Noted

Lower and Upper Hutt City Councils were congratulated on their initiative in establishing this network.

Other Matters

CDE 125 **‘The Way Forward’, Ministry of Civil Defence Emergency Management – Mr John Hamilton, Director of the Ministry of CDEM**

Oral Presentation

Mr Hamilton outlined his view of how he thought the Ministry of CDEM would progress under his leadership. He regards his main role as assurance, and will be concentrating on emphasising standards, and establishing trust and good communications. This will involve a policy framework review, and a public education programme.

CDE 126 **Questions**

Mayor Brash asked if the Hutt Valley Civil Defence education system is ready yet.

Mr Nickalls advised that schools would be provided with a “toolkit”, and that he would be able to monitor progress and needs via a web site

CDE 127 **General**

There was no general business.

The meeting closed at 3.17 pm.

Mayor WN Guppy
Chairman
Civil Defence Emergency Management Group

Date