

# **Terms of Reference for the Wellington Regional Strategy Hearing Subcommittee**

**Adopted by the Interim Wellington Regional Strategy  
Committee on 24 October 2006**

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## **1. Membership**

The membership of the Wellington Regional Strategy Hearing Subcommittee shall be four members of the Interim WRS Committee appointed by that Committee.

The quorum is three members.

## **2. Meeting procedures**

All members have equal speaking and voting rights (one per member).

Hearings will be open to the public, except where there are grounds to exclude the public in terms of the Local Government Official Information and Meetings Act 1987.

The Wellington Regional Council Standing Orders apply.

Members must be present for the substantial part of the hearings and deliberations in order to participate in the decision making of the Subcommittee.

## **3. Powers**

The subcommittee has the power to:

- Hear oral submissions on the WRS and the Statement of Proposal for its governance and funding (SOP).
- Consider both the written and oral submissions on the WRS and SOP.
- Summarise the outcomes of the consultation process.
- Seek clarification from the Chief Executive Group on any technical matters.
- Receive the results of the wider regional community survey.
- Prepare a report to the Interim WRS Committee with recommendations regarding the WRS and SOP.

## **4. Responsibilities**

The subcommittee shall ensure that:

- The hearing and consideration process is carried out in a way that is effective and timely.
- Submitters are provided with the best possible opportunity to be heard in support of their submission.

- The decision-making process is robust and transparent and the summary of the consultation process adequately, fairly and demonstrably reflects the submitters' comments.

## **5. Duration of subcommittee**

The subcommittee is deemed to be dissolved at the end of the WRS consultation and decision making process.