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Committee **CDEM Group**
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Pandemic planning progress report

1. Purpose

To update the Civil Defence Emergency Management (CDEM) Group on pandemic planning progress across the Region.

2. Background

Margot McLean, Medical Officer of Health, Regional Public Health, along with Chai Chua, Chief Executive Officer of Regional Public Health, delivered an oral report on pandemic planning to the Co-ordinating Executive Group (CEG) at the 3 April 2006 meeting.

This paper provides an overview of the presentation delivered at that meeting and the outcomes that were discussed.

3. Discussion

Pandemic planning is being taken very seriously, both at central and local government levels. Margot McLean and Chai Chua outlined the planning that has been done across the Health sector to date. (*PowerPoint presentation attached.*)

The presentation prompted a good discussion amongst the Co-ordinating Executive Group. Discussion centred on what level of planning should be adopted at Territorial Authority level and at Group level.

3.1 Local authority and CDEM Group pandemic planning guide

The Ministry of Civil Defence and Emergency Management, in conjunction with several representatives from CDEM Groups around the country, has put together a pandemic planning guide to assist councils and communities with pandemic planning.

The guide was distributed at the end of April 2006 to all CDEM Groups and Territorial Authorities. This document addresses the concerns raised from the CEG around what level of planning is required and provides direction to those in each Council responsible for pandemic planning.

3.2 Health Co-ordinating Executive Group (Health CEG)

Regional Public Health, along with the District Health Boards in the Wellington Region has requested that a Health Co-ordinating Executive Group (Health CEG) be established to facilitate further discussion and planning across the health and CDEM sectors.

3.2.1 Membership

It was agreed at the Health CEG meeting on 3 April 2006 to establish the Health CEG (made up of the Health District Response Co-ordinator, Medical Officer of Health, CDEM Group Controller and Police representative). Chai Chua, Chief Executive Officer of Hutt Valley District Health Board (Health District Response Co-ordinator) will chair the Health CEG.

It was also agreed that a working group be formed to support the Health CEG. The working group is made up of:

Agencies	Local Authorities
Capital & Coast District Health Board	Greater Wellington/CDEM Group Office
Hutt Valley District Health Board	Carterton District Council
Wairarapa District Health Board	Hutt City Council
Regional Public Health	Kapiti Coast District Council
	Masterton District Council
	Porirua City Council
	South Wairarapa District Council
	Upper Hutt City Council
	Wellington City Council

3.2.2 Meetings

The Health CEG working group meets regularly to strengthen the relationships between the agencies and local authorities and provide a framework with which to work for planning across the Health and CDEM sectors.

Planning is currently underway to co-locate the Health CEG with CDEM in a pandemic response. Greater Wellington Regional Council is working with Health to assess what facilities and equipment may be needed by Health at the Group Emergency Operations Centre in the Regional Council Centre.

4. Recommendation

It is recommended that the CDEM Group:

- 1. Receive the report; and*
- 2. Note the contents.*

Report prepared by:

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