

## **Report 04.587**

30 September 2004

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### **Minutes of the Meeting of the Civil Defence Emergency Management Group held in the Council Chamber, The Regional Council Centre, 142 Wakefield Street, Wellington, on Thursday, 30 September 2004 at 2.00pm**

#### **Present**

Mayor Guppy ( Chairperson )  
Mayor Brash  
Councillor Gosse  
Mayor Milne  
Mayor Prendergast  
Mayor Read  
Councillor Shields  
Mayor Tankersley  
Councillor Wallace

Upper Hutt City Council  
Porirua City Council  
Masterton District Council  
Kapiti Coast District Council  
Wellington City Council  
South Wairarapa District Council  
Wellington Regional Council  
Carterton District Council  
Hutt City Council

#### **Deputy Representations**

Mayor Guppy noted that Mayor Francis and Mayor Terris were unable to attend today's meeting and welcomed their deputies Councillor Gosse and Councillor Wallace.

#### **Officers Present**

Dr Blakeley  
Messrs Glen and Poole  
Messrs Darroch, Harris and van  
Schalkwyk, and Drs Bradbury and  
Hastie  
Mr Kelly  
Mr Maguire

Porirua City Council  
Wellington City Council  
Greater Wellington Regional Council  
  
Hutt City Council  
Kapiti Coast District Council

## **Public Business**

### **Procedural Items**

#### **CDE 50 Apologies**

*Resolved*

*(Mayor Guppy/Cr Shields)*

*That the apologies Mayor Francis and Mayor Terris, be confirmed.*

#### **CDE 51 Public Participation**

There were no members of the public who wished to participate in the meeting.

#### **CDE 52 Confirmation of Minutes**

*Resolved*

*(Mayor Prendergast/Mayor Brash)*

*That the minutes of the meeting held on 22 April 2004, Report 05.554, be confirmed.*

## **Matters for Consideration**

#### **CDE 53 CDEM Group Work Programme Progress**

**Report 04.570**

File: Z/01/04/01

Mr van Schalkwyk said that while progress has fallen behind schedule due to various staff changes in several organisations, the June 2005 completion date was still achievable. Progress is expected on the computer programme and sewerage disposal in the near future.

*Resolved*

*(Mayor Guppy/Mayor Milne)*

*That the report be received and the contents noted.*

#### **CDE 54 CDEM Group Plan Progress: Draft Operational and Administrative Parts**

**Report 04.572**

File: Z/1/4/19

Mr Blakeley, Chief Executive, gave a presentation on how the CDEM Group Plan will operate during an emergency.

*Resolved* (Mayor Guppy/ Mayor Read)

1. *That the draft operational and administrative part of the draft CDEM Group Plan be endorsed.*
2. *That it be noted that the preparation Group Plan is proceeding according to the approved timetable.*

**CDE 55 Appointment of Persons Who May Declare a State of Local Emergency for the CDEM Group**

**Report 04.574**

File: Z/1/4/19

*Resolved* (Mayor Prendergast/ Mayor Guppy)

1. *That the Group appoint the Chairperson of the CDEM Group as a person authorised to declare a state of local emergency for the Group area or any district or ward within the area.*
2. *That each representative of a member of the Group be appointed as a person authorised to declare a state of local emergency for the Group area in the absence of the person named above, and in the priority order as listed in the Draft Plan.*
3. *That it be noted that the Mayor of a territorial authority retains the ability to declare a state of local emergency that covers the district of the territorial authority.*
4. *That it be noted that these appointments will come into force at the time and date of final approval of the Wellington Regional CDEM Group Plan by the CDEM Group.*

Dr Blakeley said the CDEM Group Plan will clearly indicate the jurisdiction and authority of the Chairperson of the CDEM Group and the local Mayor(s) in declaring a state of emergency within the region.

**CDE 56 Emergency Planning Guide**

**Report 04.576**

File: Z/01/04/01

*Resolved* (Mayor Prendergast/ Mayor Guppy)

*That the report be received and the contents noted.*

**CDE 57 Representative on National Plan Working Group**

**Report 04.571**

File: Z/1/4/19

*Resolved*

*(Mayor Read/Cr Shields)*

*That Wayne Hastie, Greater Wellington Regional Council, be appointed to be Wellington CDEM Group representative on the National CDEM Plan Working Group.*

**CDE 58 Emergency Water Supply Presentation by John Morrison, Greater Wellington**

**Presentation by John Morrison, Engineering Consultancy Manager, Greater Wellington Water, Convenor of the Wellington Metropolitan Emergency Water Supply Planning Group**

Mr Morrison's verbal presentation focused on the need for households and community facilities to have available greater levels of emergency water. He explained the impact of a Wellington Fault rupture on the Wellington wholesale water supply pipelines. The permanent ground deformation will break the mains and, until they are reconnected, which will take some time, the whole community will be dependent on water held either in reservoirs or at a household level.

Over the time it takes for local emergency supply points to be established residents will have to rely on their own resources. After this they will travel to collect water.

He noted that the public communications strategy for this issue will be integrated with the CDEM Group public education strategy.

The conclusions to his presentation were as follows:

- Local water storage needs to be increased
- Proactive initiatives are required from councils
- Multiple 10 litre containers are suitable
- The message is *More is better*

An information sheet *Will you have water after a big earthquake* was distributed to Committee members.

*Resolved*

*(Mayor Guppy/Mayor Tankersley)*

*That the oral report from Mr Morrison be received.*

**CDE 59 Questions**

There were no questions.

**CDE 60 Next Meeting of the CDEM Group – 25 November 2004**

Members noted that the next meeting of the CDEM will take place on Thursday, 25 November 2004 in the Greater Wellington Council Chamber, Level 5.

**CDE 61 General**

Mayor Guppy gave his best wishes to all members for the forthcoming Local Body Elections within the next fortnight.

The meeting closed at 3.00pm.

MAYOR W GUPPY  
Chairperson  
Civil Defence Emergency Management Group

Dated