

## **Report 00.867**

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29 November 2000

Report to Policy & Finance Committee  
From Ted Maguire

### **Year 2001 Meeting Programme**

#### **1. Purpose**

To consider a meeting programme for the Year 2001.

#### **2. Background and Comment**

- (1) Attached (**Attachment 1**) for consideration of the Committee and Recommendation to Council is a proposed meeting timetable for the Year 2001. A draft was circulated in the Information Bulletin of 24 November for input from Councillors and appointed Members of Standing Committees. Some changes have been made to take account of suggestions made.
- (2) The programme is generally based on a six week meeting cycle as previously agreed by Council.
- (3) The early part of the year includes special meetings to consider proposals for inclusion in the 2001/2002 Annual Plan although in some cases, it is proposed that the draft Annual Plan be considered at an ordinary meeting of the Standing Committee. Further special meetings to finalise the Annual Plan are scheduled for during June. The Annual Plan will of course need to be considered within the framework of the Council's approved Ten Year Plan for the years 2000-2010.

There will no doubt be a need for Special Meetings as the year proceeds, particularly to consider legislative proposals, given the number that are being worked through by Government at the present time.

- (4) The last ordinary meeting of the triennium is scheduled for Thursday, 27 September. A further meeting is proposed for Thursday, 11 October. This meeting is intended to consider the Council's Annual Report for the year ending 30 June 2001. We have indicated to Audit New Zealand our strong preference for audit clearance before 11 October 2001. However, we are advised that, because of its many commitments, Audit New Zealand is unlikely to be able to complete its audit in time for earlier consideration by Council.

- (5) The Local Body Election is to be held on Saturday, 13 October 2001 and the first meeting of the new Council is provisionally proposed for Friday, 21 October. This date will be dependent upon the availability of final election results and the need to give the required notice to members of the new Council.
- (6) The suggested programme for the remainder of 2001 is very similar to that which followed the 1998 Elections. However, it will be for the new Council to agree on what it considers to be an appropriate approach.
- (7) Several dates for workshops are included. The subject matter for some of these has already been identified. In other cases, dates have been simply reserved. If no particular need arises, the workshops will not be proceeded with. No doubt there will be a need for additional workshops on other dates. This will be arranged as required.
- (8) Also shown for information are dates of meetings of Council-owned companies and various other known external meetings that are likely to involve Councillors as well as planned dates for management meetings. Dates for some other meetings that will involve our Councillors are not known yet.

### **3. Communications**

In accordance with legislation, public notice of formal meetings will be given at the appropriate time.

### **4. Recommendation**

*That the proposed programme of meetings for Council and Committees for the Year 2001 be adopted.*

TED MAGUIRE  
Council Secretary

**Attachment 1: Timetable**