

## 4. General Responsibilities

### All Standing Committees Shall Have Common Responsibilities To

- 4.1 Advise and make recommendations to Council relating to the effective and efficient **performance** of **the** Committee's **functions** and responsibilities, including periodic review of the Committee Terms of Reference.
- 4.2 To recommend to the Policy and Finance Committee **programmes, priorities and budgets** identifying desired outcomes over ~~the ensuing~~ **period of up to 10 years** ~~period~~ **and the resources considered necessary** for the effective and **efficient** performance of functions for which it is responsible.
- 4.3 Monitor **progress** on the implementation of those activities and projects contained in **the** current Business and **Annual Plans** which are the **responsibility** of the Committee.
- 4.4 Recommend to Council, through the Policy and **Finance** Committee, any changes in priorities and **funding** for activities and projects within the Committee's area of responsibility as and when considered **necessary** or appropriate.
- 4.5 Authorise expenditure for purposes set out in the Business and Annual Plans within **the** limits of the current approved budget and delegations **authorised** by **Council**, as set out in the Council's **Delegations Manual** and the current approved **plans**.
- 4.6 Evaluate and report on legislation relevant to the Committee's areas of responsibility and make **recommendations** concerning Bylaws where appropriate.
- 4.7 Make **recommendations** to the Environment Committee on **changes considered** necessary or appropriate to the **Wellington** Regional Policy Statement or regional plans relevant to the Committee's functions and responsibilities.
- 4.8 Discuss and promote its activities with constituent councils and other public bodies, Government agencies, private sector **organisations** and the general public.
- 4.9 Set up and terminate subcommittees and working parties where appropriate **with** specific terms of reference to advise the Committee on matters relating to its area of responsibility.
- 4.10 Recommend to Council the establishment and termination of joint committees with other authorities to advise or act on matters which, in the Committee's view, require or would benefit **from** cooperation.
- 4.11 Nominate, for Council consideration, Committee members or other persons to serve as Council **representatives** on any body or **organisation**, the activities of which are relevant to the Committee's area of **responsibility**.
- 4.12 Actively promote and ensure compliance with relevant legislation.
- 4.13 Determine those matters delegated to it by Council in accordance with approved policies, management plans and **Bylaws**.